

**Oxford Academy & Central School Board of Education  
Reorganizational Meeting  
July 12, 2021**

Mrs. Rice called the meeting to order at 6:00 p.m.

**Call to Order**

Mrs. Rice led those present in the flag salute.

**Flag Salute**

Additions: 10.4 Approve 2016 iPads as Surplus

**Additions/**

Deletions: 10.1 Approve the Bassett Medical Center Health Care Sports Medicine Program Agreement

**Deletions**

Present were Trustees: Timothy O'Brien, Julie Gates, John Godfrey, Nathaniel Emerson and Betsy Locke.

**Present**

Superintendent

John Hillis

Business Administrator

Joseph Gugino

District Clerk

Michele Rice

High School Principal

Dawn Hover

Middle School Principal

Gregory Lehr

Primary School Principal

Brian Collier

**Visitors**

**Visitors**

None

Mrs. Rice called for president nominations. Mrs. Gates nominated Mr. O'Brien, seconded by Mr. Emerson. Yes-5, No-0. Motion carried.

**President  
Nomination**

Mrs. Rice called for vice president nominations. Mr. O'Brien nominated Mrs. Gates, seconded by Mrs. Locke. Yes-5, No-0. Motion carried.

**Vice  
President  
Nomination**

Oaths of Office were taken.

**Oaths**

Mrs. Locke made a motion, seconded by Mr. Emerson to approve resolution G1. Yes-5, No-0, Motion carried.

**07-21(1) G1**

**Yearly  
Appointments**

**BE IT RESOLVED:** that the Oxford Academy & Central School Board of Education does hereby approve the below appointments and authorizations for the 2021-2022 school year effective through the 2022-2023 Reorganizational Meeting.

1. Superintendent - John Hillis
2. Clerk of the Board - Michele Rice
3. Clerk Pro-Tem - John Hillis
4. Treasurer - Joseph Gugino
5. Deputy Treasurer(s) - Board President, Secretary to the Superintendent
6. Tax Collector - NBT Bank, N.A.
7. Tax Roll Extended - Chenango County Real Property Tax Service & Print Bills
8. Purchasing Agent - John Hillis
9. Safeguard of all Fixed Assets - John Hillis
10. Attendance Officer - John Hillis
11. Chief Information Officer - Jennifer Davis
12. Supervisors of School Building Register of Attendance:
  - Primary School – Chelsea Miller
  - Middle School – Carrie Moyer
  - High School - Susanna Colquitt

13. Advisory Council - DCMO BOCES Career and Technical Education Advisory Council

14. Internal Claims Auditor - DCMO BOCES

15. External Auditor - Insero & Co

16. Bond Counsel - Bond, Schoeneck & King, LLP

17. School Physician - Mary Imogene Bassett Hospital Health Care

18. Official Newspaper - The Evening Sun (Norwich, NY)

19. Official Depository-

<u>Institution</u>	<u>Maximum Limits</u>
NBT Bank, N.A.	\$15,000,000
JP Morgan Chase Bank	\$15,000,000
Bank of America	\$20,000,000
Alliance Bank, N.A.	\$ 5,000,000
MBIA Investors (Class)	\$15,000,000
BOCES Cooperative Investment Services	\$15,000,000

20. Auditors of Classroom Accounts - Joseph Gugino and Matthew Dorman

21. Extra Classroom Accounts Treasurer - Matthew Dorman

22. Extra Classroom Accounts Co-Signer - Dawn Hover

23. School Attorneys - Hogan, Sarzynski, Lynch, Surowka, DeWind, & Gregory, LLP

24. Approve Budget Transfers - John Hillis

25. Approve Change/Field Orders under \$20,000 - John Hillis

26. Approve Conference Attendance - John Hillis

27. Bonding Authorization - Treasurer, Tax Collector, Deputy Treasurer and Business

Administrator-\$1,000,000

Internal Auditor- \$1,000,000

All Others: \$100,000

Extracurricular - \$50,000

28. Authorize Disposals - John Hillis

29. Mileage Reimbursement Rate - \$.25 per mile, \$.56 per mile if no school vehicle is available

30. Approve Substitute Rates - Uncertified Teachers-\$100/Day

Certified Teachers-\$110/Day

Retired Teachers-\$120/Day

Support Staff - \$12.50/Hr.

Typist Substitutes - \$95/Day

Bus Drivers - \$15.00/Hr. - Minimum 2 Hrs. (\$18.00 for summer runs)

Registered Nurse-\$100/Day

Long-term Substitutes

- Retired Teacher \$225.00 per day
- Certified/Non-Certified \$195.00 per day

*Long-term substitutes will plan and perform the duties of a certified teacher. The compensation rate will not begin until the long-term substitute begins the duties and takes full control of the classroom. (The regular substitute teacher pay will apply while working with the certified teacher, preparing for his/her leave, to avoid overlapping of pay/service.)*

31. Approve Federal and State Programs - Title I, Title II, Title IV, NCLB Title VI, IDEA Part B Section 611, IDEA Part B, Section 619, National School Lunch, National School Breakfast and Surplus Food, Universal Pre-K

32. Use/Rental of School Facilities - per Policy

33. Payroll Certification - John Hillis

34. Authorization to Establish Petty Cash & Change Funds

Middle School - Teresa Morley-\$50.00

School Lunch Change Fund - Debra Morris -\$75.00

District Office - Joseph Gugino-\$100.00

- 35. Records Management Officer - Hope Crawford
- 36. Records Access Officer - Joseph Gugino
- 37. Legislative Liaison - John Hillis
- 38. District Dignity for all Students Act Coordinators - Brian Collier, Gregory Lehr, Dawn Hover
- 39. Compliance Officers - Dawn Hover and John Hillis
- 40. District Liaison for the Education of Homeless Youth - Gregory Lehr
- 41. Medicaid Compliance Officer - Gregory Lehr
- 42. 504 ADA Compliance Officer - Gregory Lehr
- 43. Migrant Student Officer - Dawn Hover
- 44. Foster Care Point of Contact - Dawn Hover
- 45. Census Enumerator - Carly Hendricks
- 46. ESL (English as a Second Language) Coordinator - Dawn Hover
- 47. Mentor Coordinator - Dawn Hover
- 48. AIS/RIT Coordinator - Brian Collier
- 49. District HIPPA Privacy Officer - Brian Collier
- 50. Delinquent Youth Liaison - Gregory Lehr
- 51. Data Protection Officer - Jennifer Davis
- 52. District Hearing Officer - Carl Koenig
- 53. Asbestos Designee - Mark Hodge
- 54. Chemical Hygiene Officer - Mark Hodge
- 55. Board of Education Meeting Nights - 1<sup>st</sup> Monday for Regular Meetings
- 56. Board Committees - Buildings and Grounds, Personnel & Negotiations, Transportation, Policy & Goals, and Finance

Mrs. Gates made a motion, seconded by Mr. Godfrey to approve resolutions G2 – G25. Yes-5, No-0, Motion carried.

**07-21(1) G2**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby appoint the Board Committee Members for the 2021-2022 school year as follows:

**BOE  
Committees**

Building & Grounds:	<b>Julie Gates</b>	<b>Timothy O'Brien</b>
Transportation:	<b>Julie Gates</b>	<b>Timothy O'Brien</b>
Personnel & Negotiations:	<b>Timothy O'Brien</b>	<b>Nathaniel Emerson</b>
Policy & Goals:	<b>John Godfrey</b>	<b>Betsy Locke</b>
Finance:	<b>Betsy Locke</b>	<b>John Godfrey</b>
Representative for District-Shared Decision Making Teams:		<b>NA</b>
Chenango County School Board Association Representative:		<b>Betsy Locke</b>
New York State School Boards Association Representative:		<b>NA</b>

**07-21(1) G3**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the Audit Committee Membership for the 2021-2022 school year as follows:

**Audit  
Committee**

<b>Betsy Locke</b>	Board Member
<b>John Godfrey</b>	Board Member
<b>Mary Branham</b>	Community Member

**07-21(1) G4**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby authorize the Secretary to the Superintendent, Board President and/or Business Administrator to sign checks in the absence of the District Treasurer.

**Sign Checks**

**07-21(1) G5**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby authorize the Superintendent of Schools to enter into contracts for services on behalf of the Oxford Academy & Central School District.

**Enter into  
Contracts**

**07-21(1) G6**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does and hereby agrees that the district shall provide legal counsel and indemnify to its members, officers, the superintendent of schools, and school building and district administrators against all uninsured financial loss arising out of any proceedings, claim, demand suit, judgment by reason of alleged negligence or other conduct resulting in bodily or other injury to any person or damage to the property of any person committed while said member, officer, superintendent, building administrator or district administrator is acting within the scope of his/her employment or at the direction of the Board of Education and in addition that this clause is continued in the employment contracts of the superintendent, school building and school district administrators.

**Legal  
Counsel  
&  
Indemnify**

**07-21(1) G7**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board of Education of the Oxford Academy and Central School District hereby adopts, in full, the coverage provided by Section 18 of the New York Public Officers Law. This coverage shall not supplant any existing protection and/or coverage provided by any other section of law, but shall add to and supplement such existing coverage.

**NY Public  
Officers Law  
Coverage**

**07-21(1) G8**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board hereby re-adopt all existing Policies.

**Policies**

**07-21(1) G9**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby adopt the 2021-2022 Board Meeting Schedule as presented.

**2021-22  
BOE Meeting  
Schedule**

**07-21(1) G10**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the student awards checking account, used for academic and scholastic achievement awards funded by donations from businesses and community activities, to carry a zero balance upon the disbursement of such awards to eliminate the account from being closed.

**Student  
Awards  
Account**

**07-21(1) G11**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the authorization of the following employees to use a district-owned cellular telephone as per Board policy.

**District-  
Owned  
Cellular  
Phones**

- John Hillis** - Superintendent
- Joseph Gugino** - Business Manager
- Brian Collier** - Primary School Principal
- Gregory Lehr** - Middle School Principal/Director of Special Programs
- Dawn Hover** - High School Principal
- Timothy Davis** - Athletic Director
- Mark Hodge** - Superintendent of Buildings & Grounds
- Jennifer Davis** - Computer Technician
- Clifton Ketchum, Jr.** - Head Bus Driver
- Edward Holmquist** - MS Transition Coordinator
- Scott Donahue** - Digital Fabrication Lab Manager

**07-21(1) G12**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the following CSE/CPSE Committee, Sub-Committee, and 504 Committee Members for the 2020-2021 school year.

**CSE/CPSE Committee Members:**

Gregory Lehr - CSE Chair/Director of Special Programs

Jennifer Ostrom - CSE/CPSE Chair Backup

Jennifer Ostrom - School Psychologist

**CSE/CPSE Sub-Committee Members:**

Gregory Lehr - CSE/CPSE Chair/Director of Special Programs

Jennifer Ostrom - CSE/CPSE Chair Backup

Jennifer Ostrom - School Psychologist

**504 Committee Members:**

Gregory Lehr - 504 Chair/Director of Special Programs

Jennifer Ostrom - 504 Chair Backup

Jennifer Ostrom - School Psychologist

**CSE/CPSE  
Sub & 504  
Committee  
Members**

**07-21(1) G13 Engineering, Biomedical Equipment and Supplies**

**BE IT RESOLVED:WHEREAS,** it is the plan of a number of PUBLIC SCHOOL DISTRICTS, other BOCES organizations, and the Monroe 2-Orleans BOCES (the "BOCES") during the 2021-2022 school year to bid jointly for the purchase of various types of computers and technology commodities (the "Commodities"); and

**WHEREAS,** the Oxford Academy & Central School District ("the School District") is desirous of participating in the joint bidding of the Commodities, as authorized by General Municipal Law, Article 5-G; and

**WHEREAS,** this Board of Education has received and reviewed the Cooperative Bid Procedures ("the Procedures") governing its rights and responsibilities should it elect to participate in the joint bidding of the Commodities; and

**BE IT RESOLVED,** that the Board of Education hereby appoints the superintendent of designee to represent it in all matters related above; and

**BE IT FURTHER RESOLVED,** that in accordance with Cooperative Bid Procedures the Board of Education agrees to award bid item purchases according to the recommendations of the BOCES if such award is in the best interest of the school district.

**Engineering,  
Biomedical  
Equip &  
Supplies**

**07-21(1) G14**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools and the Cafeteria Manager, that this Board does hereby accept and award the bid for Milk deliveries to Bill Brothers Dairy and Ice Cream deliveries Hershey's Ice Cream, for the 2021-2022 school year as per DCMO BOCES's Milk and Ice Cream Bid.

**Milk Bid  
Ice Cream  
Bid**

**07-21(1) G15**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools and the Cafeteria Manager, that this Board does hereby accept and award the bid for Bread deliveries to Bimbo Bakery for the 2021-2022 school year as per DCMO BOCES's Bread Bid.

**Bread  
Bid**

**07-20(1) G16**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby award the Solid Waste Removal bid to Laing Trucking for the 2021-2022 school year at a sum of \$16,800.

**Solid Waste  
Bid**

**07-21(1) G17**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby award the bid for the furnishing of Transportation Maintenance Services for the 2021-2022 school year to Leonard Bus Sales, Inc., located at 4 Leonard Way,

**Transportation  
Services**

Deposit, New York at a cost of \$167,075.97 plus an hourly rate of \$61.27 for maintenance of extra fleet vehicles.

**07-21(1) G18**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the Transportation Contracts between Greene Central School District and Oxford Academy & Central School District for Greene to transport Oxford students and for Oxford to transport Greene students for the 2021-2022 school year.

**Transportation  
Contracts  
Greene**

**07-21(1) G19**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the Transportation Contracts between Norwich City School District and Oxford Academy & Central School District for Norwich to transport Oxford students and for Oxford to transport Norwich students for the 2021-2022 school year.

**Transportation  
Contracts  
Norwich**

**07-21(1) G20**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the use of the Oxford Academy and Central School as part of the Bida Home for Adults disaster plan. The Board of Education also approves the use of the Oxford Academy and Central School facilities and fleet.

**Bida Home**

**07-21(1) G21**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the use of the Oxford Academy and Central School as part of the New York State Veterans Home disaster plan. The Board of Education also approves the use of the Oxford Academy and Central School facilities and fleet.

**NYS  
Veterans  
Home**

**07-21(1) G22**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby agree to retain MANG Insurance Agency LLC., (MANG) to broker the business and other insurance needs. The District, with the guidance of MANG, will periodically obtain insurance coverage carrier quotes to assure competitive pricing.

**Insurance  
Coverage  
MANG**

**07-21(1) G23**

**BE IT RESOLVED THAT Gregory Lehr, Dawn Hover and Brian Collier** are hereby certified as Qualified Lead Evaluators of classroom teachers having successfully completed the following training requirements prescribed in 8 NYCRR §30-2.9 (b):

- (1) The New York State Teaching Standards, and their related elements and performance indicators/the Leadership Standards and their related functions;
- (2) Evidence-based observation techniques that are grounded in research;
- (3) Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCRR §30-2.2;
- (4) Application and use of the State-approved rubrics selected by the Oxford Academy and Central School District for use in the evaluation of classroom teachers, including training on the effective application of such rubric to observe a classroom teacher's practice;
- (5) Application and use of the assessment tools that the Oxford Academy and Central School District utilizes to evaluate its classroom teachers, including, but not limited to structured portfolio reviews; student, parent, teacher, community feedback; professional growth goals; school improvement goals, etc.;
- (6) Application and use of the State-approved locally selected measures of student achievement used by the Oxford Academy and Central School to evaluate its classroom teachers;
- (7) The scoring methodology utilized by the Department and the Oxford Academy and Central School District to evaluate a classroom teacher under 8 NYCRR §30-2, including:

**Qualified  
Lead  
Evaluators  
Classroom  
Teachers**

- (a) how scores are generated for each subcomponent and the composite effectiveness score of classroom teachers, and
- (b) application and use of the scoring ranges prescribed by the Commissioner for the four designated rating categories used for the overall rating of classroom teachers and their subcomponent ratings; and
- (8) Specific considerations in evaluating classroom teachers of English language learners and students with disabilities.

Training on the use of the Statewide Instructional Reporting System, also required by 8 NYCRR §30-2.9 (b), will be provided once the NYS Education Department makes available the information required for such training.

This certification has been issued in accordance with the process for certifying lead evaluators described in the Oxford Academy and Central School District’s annual professional performance review plan.

**07-21(1) G24**

**BE IT RESOLVED THAT John Hillis** is hereby certified as a Qualified Lead Evaluators of building principals having successfully completed the following training requirements prescribed in 8 NYCRR §30-2.9 (b):

- (1) The New York State Teaching Standards, and their related elements and performance indicators/the Leadership Standards and their related functions;
- (2) Evidence-based observation techniques that are grounded in research;
- (3) Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCRR §30-2.2;
- (4) Application and use of the State-approved rubrics selected by the Oxford Academy and Central School District for use in the evaluation of building principals, including training on the effective application of such rubric to observe a building principal’s practice;
- (5) Application and use of the assessment tools that the Oxford Academy and Central School District utilizes to evaluate its building principals, including, but not limited to structured portfolio reviews; student, parent, teacher, community feedback; professional growth goals; school improvement goals, etc.;
- (6) Application and use of the State-approved locally selected measures of student achievement used by the Oxford Academy and Central School to evaluate its principals;
- (7) The scoring methodology utilized by the Department and the Oxford Academy and Central School District to evaluate a building principal under 8 NYCRR §30-2, including:
  - (a) how scores are generated for each subcomponent and the composite effectiveness score of principals, and
  - (b) application and use of the scoring ranges prescribed by the Commissioner for the four designated rating categories used for the overall rating of principals and their subcomponent ratings; and
- (8) Specific considerations in evaluating building principals of English language learners and students with disabilities.

Training on the use of the Statewide Instructional Reporting System, also required by 8 NYCRR §30-2.9 (b), will be provided once the NYS Education Department makes available the information required for such training.

This certification has been issued in accordance with the process for certifying lead evaluators described in the Oxford Academy and Central School District’s annual professional performance review plan.

**Qualified  
Lead  
Evaluators  
Principals**

**07-21(1) G25**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the Occupational Therapy Contract with United Developmental Therapeutics effective September 1, 2021 through August 30, 2022.

**Occupational  
Therapy  
Contract**

**Approve Minutes**

Mrs. Gates made a motion, seconded by Mr. Godfrey to approve the meeting minutes of June 7, 2021. Yes-5, No-0, Motion carried.

Minutes

**Reports/Presentations**

None

**Leadership Team Updates**

Mrs. Hover noted how nice it is to have students in the building during the summer. The high school has 13 students attending summer school, 14 enrolled in driver education, and 15 attending the summer steam academy. The high school has hired a music teacher, will be offering several new courses in the upcoming school year and will change pathways offerings to start in 10<sup>th</sup> grade. Several teachers are enrolled in professional development over the summer. Regents data will be shared at the next meeting.

HS Update

Mr. Lehr talked about end of year events, (outdoor band concert, honors trip, field days, awards and 8<sup>th</sup> grade graduation) noting all were very well attended. He reported band and music will be offered during lunch school year to allow for more electives and direct reading will be scheduled for the lowest level readers. The middle school has 13 students enrolled in summer school and 55-60 students enrolled in the catalyst program (offering three 2-week sessions). Mr. Lehr stated 23 teachers, nearly his entire staff, are signed up for professional development over the summer.

MS Update

Mr. Collier spoke about the Greatest Show and Tell event, play day and UPK and 4<sup>th</sup> grade graduation. The primary school will look into planning a winter play day event. The primary school awards ceremony was held virtually over the announcements which seemed to be a hit with kids. There are 130 kids attending the Summer Reading and Math Program. A few bugs are being worked out of the sporting sessions. Mr. Collier reported a ton of professional development is occurring over the summer. Also, Lowes donated a pallet full of sanitizer and cleaning supplies to our schools.

PS Update

**Public Comment**

None

**Superintendent's Report**

None

At 6:24 p.m., Mrs. Gates made a motion, seconded by Mrs. Locke to enter into executive session for the purpose of other matters made confidential by state or federal law. Yes-5, No-0, Motion carried. Mr. Lehr were invited to attend.

Executive Session

At 6:24 p.m., Ms. Hover and Mr. Collier were excused.

Excused

Mrs. Gates made a motion, seconded by Mrs. Locke to appoint Mr. Hillis Clerk Pro Tem. Yes-5, No-0, Motion carried.

Clerk Pro Tem

Mr. Emerson made a motion, seconded by Mr. Godfrey to approve the CSE minutes. Yes-5, No-0, Motioned Carried.

CSE Minutes

At 6:51 p.m., Mrs. Gates made a motion, seconded by Mr. Godfrey to come out of executive session.

Come out of Executive Session

**Communications**

The BOE acknowledged communications from the Diamond family and Mrs. Abbott.

Correspondence

**Board Committee Reports**

Finance – Scheduled to meet 10/4/21 @ 5:30 pm

BOE Committees



Policy – Will schedule a meeting prior to December BOE meeting  
Buildings & Grounds – Scheduled to meet 8/2/21 @ 5:30 pm  
Transportation – Scheduled to meet 9/7/21 @ 5:30 pm  
Personnel – Scheduled to meet 11/1/21 @ 5:30 pm

**Old Business**

None

**New Business**

Mrs. Gates made a motion, seconded by Mr. Godfrey to approve resolutions G27-G28.5.  
Yes-5, No-0, Motion carried.

**07-21(1) G27**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the Bassett Medical Center Health Care Physician Services Program Agreement for the 2021-2022 school year.

**Bassett  
Health Care  
Physician  
Services  
Agreement**

**07-21(1) G28**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby accept the Board of Education District Goals for the 2021-2022 school year as presented.

**BOE Goals**

**07-21(1) G28.5**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools and Board of Education Recommended Policy #8 Disposal of District Property, that this Board does hereby approve the disposal of the following surplus equipment: 2016 iPads in such a way as to maximize the net proceeds of sale via public auction and/or eBay.

**Surplus  
Equipment  
iPads**

**BE IT FURTHER RESOLVED:** All proceeds from the sale(s) will be deposited in the General Fund.

**Business Office**

Mrs. Locke made a motion, seconded by Mr. Emerson to approve resolutions G29-G35.  
Yes-5, No-0, Motion carried.

**07-21(1) G29**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the General Ledger Report for Extracurricular Account for the following month:

**Extracurricular  
Account  
Report  
May 2021**

May 2021                      \$47,952.10

**07-21(1) G30**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby acknowledge receipt of the Internal Claims Auditor Report prepared by DCMO BOCES for May 2021.

**Internal  
Claims  
Auditor  
Report  
May 2021**

**07-21(1) G31**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the Treasurers Report for April 2021 as given.

**Treasurers  
Report  
April 2021**

**07-21(1) G32**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the Treasurers Report for May 2021 as given.

**Treasurers  
Report  
May 2021**

**07-21(1) G33**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the DCMO BOCES billings (contract invoices) for services rendered for April 2021, May 2021 and June 2021 AS7, and 4/1, 5/7, 6/4 Sports Official Warrants totaling \$1,029,908.08.

**BOCES  
Invoices**

**07-21(1) G34**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the DCMO BOCES billings (contract invoices) for services rendered for June 2021 AS7 Supplemental 1, April 2021 AS7 credit, 6/30/21 Sports Official Warrant, NY44 Legal Fees for June July and September 2020, and Degroot Management Credit totaling \$807.27.

**BOCES  
Invoices**

**07-21(1) G35**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the A - General Fund Budget Transfers Report through June 30, 2021.

**Budget  
Transfer  
Report**

**Personnel**

Mr. Godfrey made a motion, seconded by Mrs. Gates to approve resolutions C1-C8. Yes-5, No-0, Motion carried.

**07-21(1) C1**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby affirm the 2021-2022 contract of non-represented staff member **Joseph L. Gugino**, School Business Administrator, as presented, retroactive to July 1, 2021.

**School  
Business  
Administrato  
r Contact  
J. Gugino**

**07-21(1) C2**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby accept **Malik Clanton's** letter of resignation from his position of Music Education Teacher, effective July 1, 2021.

**Music  
Teacher  
Resignation  
M. Clanton**

**07-21(1) C3**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the appointment of **Janine Federowicz** in the special subject tenure area of Music Education, Professional Certification, effective September 1, 2021, probationary period to end September 1, 2025, base salary \$57,500. (Vice: M. Moren)

**Music  
Teacher  
J. Federowicz**

**07-21(1) C4**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the appointment of **Nina Savasta** in the special subject tenure area of Music Education, Initial Certification, effective September 1, 2021, probationary period to end September 1, 2025, base salary \$47,500. (Vice: M. Brown)

**Music  
Teacher  
N. Savasta**

**07-21(1) C5**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the following appointments for the 2021 Summer Reading and Math Program, per salary noted, pending working papers for those under 18 years old.

**Summer  
Reading &  
Math  
Program**

Aides \$1,450

**Katie Blanchard**

Registered Nurse/LTA

**Carrie Moyer** \$2,100 (7/6-7/16)

**Susanna Colquitt** \$2,000 (7/19-7/29)

Sports Helpers \$720

**Scott Donahue**

**07-21(1) C6**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve **Lance Thorne** as Fitness Room Supervisor, retroactive to the 2020-2021 school year, at a pro-rated stipend of \$1,750.

**Fitness Room Supervisor  
L. Thorne**

**07-21(1) C7**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the advisor appointments for the 2021-2022 school year as follows:

**Extracurricular Advisor Appointments**

High School Advisors

		<u>Stipend</u>
Yearbook	<b>Kimberly Murrer</b>	\$3,139
Band Director		\$5,196
Asst. Band Director		\$2,881
Costumer for Musical		\$ 380
Pit Director		\$ 608
SADD		\$1,701
Summer Color Guard		\$2,178
Winter Guard		\$2,178
Freshman Class Advisor		\$1,668
Senior Class Advisor	<b>Elly Powers &amp; Jennifer Scaturro</b>	\$ 916.50 each
GSA Advisor	<b>Elly Powers &amp; Jennifer Scaturro</b>	\$ 834 each

Middle School Advisors

Odyssey of the Mind	<b>Megan Kappauf</b>	\$1,441
Junior FFA	<b>Renee Johnson</b>	\$1,651

**07-21(1) C8**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve **Kimberly Boyer** as Medicaid Reimbursement Coordinator for the 2021-2022 school year, at a stipend of \$2,000.00.

**Medicaid Reimbursement Coordinator  
K. Boyer**

Mrs. Locke made a motion, seconded by Mrs. Gates to approve resolutions UC1-UC4. Yes-5, No-0, Motion carried.

**07-21(1) UC1**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve appointing **Hope Crawford** as Tax Collector for the 2021 school tax season at a stipend of \$4,000.00.

**Tax Collector  
H. Crawford**

**07-21(1) UC2**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the appointment of **Robert Donholt, Jr.** to the position of Article 19A Coordinator from September 1, 2021 through January 31, 2022, at a stipend of \$2,500.

**Article 19A Coordinator  
R. Donholt**

**07-21(1) UC3**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the appointment of **Clifton Ketchum, Jr.**, to the position of Article 19A Coordinator effective February 1, 2022, at a stipend of \$2,500.

**Article 19A Coordinator  
C. Ketchum**

**07-21(1) UC4**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the appointment of the following Substitute Support Staff for the 2020-2021 and 2021-2022 school year.

**Support Staff  
Substitutes**

**William Kelsey** – Custodial Worker PT Sub, retroactive to 6/28/2021

**Joyce Moore** – Food Service Helper PT sub, effective 7/19/2021

**Joyce Moore** – Custodial Worker PT sub, effective 7/19/2021

**Planning**

Mr. O'Brien noted the following reminders.

**Reminders**

- July 30 – Hall of Distinction Ceremony
- August 2, 2021 – BOE Buildings and Grounds Committee Meeting, 5:30 pm
- August 2, 2021 – BOE Meeting, 6 pm

**Public Comment**

None

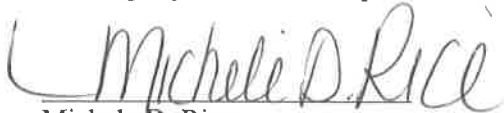
**BOE Member Comments/Concerns**

None

There being no further action to come before this Board, Mrs. Locke made a motion, seconded by Mrs. Gates to adjourn. Yes-5, No-0, Motion carried.

**Meeting  
Adjourned**

Meeting adjourned at 6:55 p.m.



Michele D. Rice  
District Clerk